

Rushford Town Board Minutes
Wednesday, April 3, 2013

The Town of Rushford March Board meeting was called to order at 7:00 pm by Chairman Thomas Egan followed by the Pledge of Allegiance. Roll call was taken with Thomas Egan, Gerald Schoonover, Patrick Kafer, Kathryn Lewis and Peggy Hendricks present. Also present for all or part of the meeting: 5 additional persons per attendance record on file, although several others were present, but did not sign in.

Statement of Public Notice: Notice of this meeting, a possible quorum of the Board for March 23rd, March 26th, April 4th and April 9th, the Road Tour and the bridge reconstruction project meeting was posted at the Town Hall, the town web page, the Waukau post office and the corner of K & E in Eureka. In addition, the testing of election equipment for the Spring election was posted in the Oshkosh Northwestern. Notices were mailed to Town Board members and the Zoning Administrator.

Township policing discussion: Two Winnebago County Sheriff's department representatives were present to answer questions. Comments were patrolling of Eureka Lock Road, communication between Winnebago County and the other law enforcement agencies, break ins, social media for Winnebago County, the bridge closure, the new radios & reverse 911 information. Hendricks stated that information on the reverse 911 service is on the NEWS section on the Towns web page.

Clerks Report & Minutes: A correction was made to March minutes under County Report. It should read "The County has purchased the 70 acres of land adjoining the airport." instead of 7 acres.

Motion by Schoonover, 2nd by Kafer to approve the minutes as presented for the March 6th Town board meeting. Motion carried.

Treasurers Report was given by Kathryn Lewis. The balance at the end of March in the general account is \$27,478.93. The balance at the end of March in the tax account was \$292,320.46. ***Motion by Schoonover, 2nd by Kafer to accept the treasurer's report. Motion carried.***

Payment of invoices: Peggy Hendricks approved and submitted to the board the bills for April in the amount of \$51,896.38 for approval of payment. ***Motion by Kafer, 2nd by Schoonover to pay April's bills as submitted. Motion carried.***

Motion by Kafer, 2nd by Schoonover to charge \$20 hall rental fee for all organizations and no deposit. Motion carried.

Public Input: No one at this time.

Communication & Correspondence: The following correspondence was received:

- Hendricks read an email from Andy Shie who inquired about having an assessors plat for the Village of Waukau. Kafer stated that a letter should be sent stating that it is not in the budget for this year. Ms Newman said that she thought that Waukau would not be done until Eureka's assessors plat was paid for. Hendricks stated that the residents had 3 years to pay and who ever had a balance as of Dec 1, 2012 – it was added to their tax bill. Fred Kasten suggested that it be put on the agenda for the Annual meeting for discussion.
- Mr Egan read a letter from the Chairman of the Town of Clayton who will be presiding over the WTA Unit meeting tomorrow night at the Town of Rushford Hall.

Discussion of Town hall maintenance/needs:

Tom Egan stated something should be done with the lights in front of the hall, for they are falling over, wired together and expensive bulbs are burning out. The idea of a solar light for the flag pole and a different light for the building should be looked into. Pat Kafer asked about the lights in the outside entry way. They are burned out. ***Motion by Kafer, 2nd by Schoonover to contact electricians to come out for quotes for the building light, the flag pole light and motion lights in the bathrooms. Motion carried.*** It was suggested to contact Masters, DKAL, Zimmer & Curt Yonke.

Hendricks stated that the Towns QuickBooks 2010 will not support the enhanced payroll addition after May 31st. Every 3 years, the program should be updated to have continued support for the payroll addition.

Motion by Kafer, 2nd by Schoonover to purchase QuickBooks 2013 for a price up to \$200 so the program is compatible for the payroll feature. Motion carried.

Hendricks stated that she has checked prices on other financial software programs, but they are much higher. The cost of QuickBooks with the payroll feature averages out to \$41/mo.

Hendricks said that the toilet is fixed in the woman's bathroom and salt has been purchased for the water softener.

Discussion of Town Maintenance: Thomas Egan went over the Ditch Mowing Contract by Ripon Truck.
Motion by Kafer, 2nd by Schoonover to sign the contract with the costs listed and to hire Ripon Truck for our ditch mowing and chipping with the addition that they contact Thomas Egan to discuss which machine should be used for certain areas and on the stump removal. Motion carried.

Thomas Egan stated that a lot of holes are starting to come though and if we should start patching the roads now or wait until after the Road Tour. ***Motion by Kafer, 2nd by Schoonover to contact Freunds Excavating and have them start patching the roads as soon as possible. Motion carried.***

New Business:

Tom Egan stated that after the Bridge meeting, he was thinking that Liberty Street on both sides in Eureka should be closed to accommodate the bridge project. The land would go to the property owners who own on both sides of the road. Tom had talked to the County stating that he did not feel that it was the Towns responsibility to do this and pay for it. The Highway Commissioner, Ernest Winters, agreed that the County will take over and do all the processing and pay for the road closure. Tom Egan also stated that as of this time, anytime a road closure or abandonment is done on a road, it has to go though the County Board for final approval if it is on a plat of land. ***Motion by Kafer, 2nd by Schoonover to abandon Liberty Street to the extent that is needed to accommodate the bridge project as long as the County covers the cost. Motion carried.***

Hendricks went though the Emergency Funding Assistant Program form that enhances the Emergency Medical Services (EMS) training in our area. The form was filled out and sent to the Oshkosh Fire Department. She also stated that the DNR issued the Town of Rushford \$2887.73 for our recycling grant for 2013.

Old Business:

Tom Egan went though the agreement for the County radio system that is between the County and the Town of Rushford, Town of Omro and the City of Omro. This explains what the County's and municipality's responsibility will be. Kafer asked if there was any idea on what the cost of maintenance would be for 5 years or 10 years. ***Motion by Kafer, 2nd by Schoonover to initial the agreement and wait to give it to them at the annual meeting so additional information can be obtained. Motion carried.***

Thomas Egan stated that the garbage/recycling contract should go out for bid. The last contract we have with Veolia expired in 1999. Kafer would like to see something filled out that would give pick up times, cost, etc so we could compare apples to apples.

Abandonment of Schoonover alley – Tom Egan explained that when everything was sent it, it ended up in the Highway Department. They took it to Corporate Council. There is an old ordinance on the books for Winnebago County that if there is a platted piece of land and if an alley or road is closed, it has to go to them even though we are not in County zoning. Tom said we have to get all our information down to Sue Ertmer and then she will put it on the County Board agenda. They will direct it to the Planning & Zoning and they will put it back to the County Board. He would like all our documentation sent in as soon as possible to it can be on the County's agenda.

Town Assessors Report: Larry Timm has viewed all the properties that had building permits issued in 2012. The County will have the assessment roll ready soon. He would like to set a date for Open Book and Board of Review. It was agreed that Open Book would be held May 1st from 2 pm – 6 pm. Board of Review will be held May 17th from 6:00 pm to 8:00 pm.

Animal Report: Chuck Mier had 3 dog complaints for the month. 2 escaped and 1 died. There was discussion on animal procedures, which the Town had done with the County and Traxlers a couple of years ago. It was stated it would be helpful to have Mr Miers cell phone number.

County Zoning Report – Fred Kasten: Fred Kasten inquired if we should have public hearing for the ordinance rewrite and the new maps before the bridge closure on May 13th. The Board felt this was too soon to do things properly. Members who were present from the Planning & Zoning agreed.

Building Permit Report by Thomas Egan:

Shoot to Thrill, LLC – TCFC LLC, 9239 Eureka Lock Road, Omro 920-841-8020
Renewal of Building permit for Single Family Home, built by Berhoff Homes, LLC, 3070 Saffron Lane, Neenah
\$400,000 March 19, 2013

Steve Allen, 9580 Stone School Road, Omro, 685-2643
40x80x14 Commercial Pole Building at 3654 County Road K
Built by Silloway Builders, N807 Cty Rd E, Redgranite, WI
\$44,500 April 3, 2013

Tom Egan explained that a building permit could be given to Allen for a shed without a home because the building property is zoned Commercial property. There was much discussion on the commercial properties in the Town of Rushford that are not used for commercial purposes.

County Update by Thomas Egan: Tom presented the 5 year plan for Winnebago County. Resurfacing of 116 from Omro to Waukau and the Eureka Bridge is planned for this year.

Reports of Attended Meetings:

Pat Kafer, Jerry Schoonover & Tom Egan reported on the WTA District meeting at Ripon on March 23rd. Tom Egan reported on the CTH K Eureka Bridge replacement meeting which was held at the Town Hall on March 26th.

Hendricks reported that we had 195 voters for the Spring Election on April 2nd.

Upcoming Workshops & Meetings:

1. WTA Unit meeting at Town of Rushford hall on April 4 – Hendricks reported that CJ’s Catering from Ripon will be supplying the food. The cost will be \$5/person.
2. Road Tour with the Board and County will be April 9th starting at 9 am. This was rescheduled from March 27th.
3. The Annual Meeting will be on April 17th at 7 pm. Officers will be sworn in at that time.
4. WMCA Joint Meeting is on May 3 at Grand Chute. ***Motion by Kafer, 2nd by Schoonover to approve registration fee of \$20 for attendance of the Clerk if she decides to attend. Motion carried.***

Motion by Schoonover, 2nd by Kafer to adjourn at 9:10. Motion carried.

Respectfully submitted by Peggy Hendricks, Clerk