

Rushford Town Board Minutes  
Wednesday, October 7, 2015

The Town of Rushford October Board meeting was called to order by Chairman Thomas Egan followed by the Pledge of Allegiance. Roll call was taken with Thomas Egan, Patrick Kafer, Jerry Schoonover & Peggy Hendricks present. Kathryn Lewis was excused. Also present for all or part of the meeting: 13 additional persons per attendance record on file, though others were present who did not sign in.

**Statement of Public Notice:** Notice of this meeting and the zoning/planning committee meeting was posted on the Town hall door, the corner of K & E in Eureka, the Waukau Post office and the Towns website. Notices were sent to Board members and the Zoning Administrator.

**Clerks Report & Minutes:** *Motion by Schoonover, 2<sup>nd</sup> by Kafer to approve the minutes as presented for the September 2, 2015 Town board meeting. Motion carried.*

**Treasurers Report** was given by Peggy Hendricks. The balance at the end of September, 2015 was \$186,404.40. The balance in the tax account was \$117.71 *Motion by Kafer, 2<sup>nd</sup> by Schoonover to accept the treasurer's report. Motion carried.* Hendricks gave an update on the new accounts with First National Bank. The general account will be kept in a "Now Account" with all fees waived. The tax account will be in the "Leadership checking" with the monies being moved to a money market account for the months December – March.

**Payment of invoices:** Peggy Hendricks approved and submitted to the board the bills for October in the amount of \$34,240.28 from the general account for approval of payment. *Motion by Kafer, 2<sup>nd</sup> by Schoonover to pay October 2015 bills from the general account as submitted. Motion carried.*

**Motion by Kafer, 2<sup>nd</sup> by Egan to recind Resolution #0109-2015. Discussion:** Hendricks explained that the monies moved in the budget had to be put back as it was, for the fire truck loan was included in the levy to be paid 2015. The fire truck loan does not start until 2016. Linda Kutchenriter, City Clerk of Omro said the municipalities which included this in their levy may make a payment in 2015 and either forgo the 2016 payment or have the loan paid a year earlier. *Motion carried.*

Peggy Hendricks read Budget Resolution #0210-2015 to change the 2015 budget as follows:

- The sum of \$2793 is hereby transferred from "Ambulance Service" to "Contingency Reserve"
- The sum of \$506 is hereby transferred from "Contingency Reserve" to Elections & Machines
- The sum of \$178 is hereby transferred from "Contingency Reserve" to Insurance
- The sum of \$499 is hereby transferred from "Contingency Reserve" to Software
- The sum of \$182 is hereby transferred from "Contingency Reserve" to Online/Internet
- The sum of \$65 is hereby transferred from "Contingency Reserve" to Dues
- The sum of \$1400 is hereby transferred from "Contingency Reserve" to – Other Financing Uses – Other fees

**Motion by Kafer – If any of the budget categories drop in the negative numbers, the clerk may balance by using the Contingency Reserve. Motion 2<sup>nd</sup> by Schoonover. Discussion:** Egan stated that he was not going to vote for that for he feels the Board should see where everything is being moved to keep the budget balanced. *Kafer recinded the motion. Motion made by Kafer to allow the Clerk to move monies as needed, but to inform the Board in the Clerks report if negative figures were balanced with a transfer from another budget item for the remainder of the year.* Tom stated he still disagrees with the motion, for in a resolution, it will show exactly what is being done. Jerry Schoonover suggested the Clerk should be able to move monies to keep the budget balanced in case a category would go negative if a bill was paid. *Schoonover 2<sup>nd</sup> the motion. Motion carried with 2 – ayes, 1 nay.*

**Motion by Kafer, 2<sup>nd</sup> by Schoonover to pay the 2016 fire truck loan in the year 2015 and to have the fire truck paid off by 2019.**

**Public Input:** Pat Schoonover inquired if anything was going to be done about the campers in Waukau. Tom Egan said that item was discussed at the Zoning & Planning meeting.

### **Communications & Correspondence:**

1. Hendricks went through a letter received by the Winnebago County Director of Planning & Zoning informing the Town that there is a County Budget proposal to hire another full time employee in the County Property Lister Office.
2. Tom Egan and the Board received Blue Books from Rick Gudex. They are at the hall if any residents are interested.

**Discussion on Town Maintenance:** Roads: Tom Egan introduced a representative from Northeast Asphalt. He explained he bought in 2 bids. The first one is for the work for the Town hall parking lot for a total price of \$17,500. Tom Egan asked how long this bid is good for. The bid states July 1, 2016 – but it would be good for the year 2016. He does not recommend the work to be done at this time of year. This would include 1 3/4 “ overlay and includes painting. Kafer asked about just seal coating the parking lot. If that was done, it would prolong the pavement. The lot is in fair condition at this time. You could crack seal if you were not going to do the work for 5 years.

Tom Egan went through the bid for Bluebell Subdivision. The total price was \$100,350 which would include to mill the existing asphalt butt joints to allow for a 2” overlay, construct a 2” single course compacted average depth asphalt pavement overlay, apply tack coat as necessary to existing pavement and to install and compact a 2” crushed aggregate base course shoulder. This bid is good until July 1, 2016. Tom Egan said the attorney suggested the bill by area, not frontage foot. There are 25 lots and the farm house which is 26 lots. Tom Egan thought it might be hard to get the farm to pay a part for the project. Trevor Krueger explained why this is a necessity. The road is deteriorating. If something is not done by next year, a complete reconstruction of the road would have to be done, thus costing \$50,000 extra. This bid will be honored till fall of next year but they would like the contract signed before the end of the year. Tom Egan said there are more homes going up in the subdivision and he is concerned with the heavy equipment. There will be a lot of damage if the road is used as a staging area for equipment. Tom Egan remembers Attorney Blazel saying if someone does damage to a road, the Town can sue them for repairs. This will have to be discussed before the budget. The payment plan will be the amount divided up by lots and it would be paid back in 3 years. This would also include interest. There are a few homeowners who would like to pay this upfront.

Tom Egan went down to item 13 – Old business – Roads in Waukau. Leann Meinen, 3022 Delhi Road gave the Board a petition of property owners to close a portion of Mechanic Street. Tom Egan stated that this will have to go to an attorney to start the process. It was questioned if the properties would have to be resurveyed and if multiple CSM’s would be needed. This information will be given to the Town attorney and then the property owners will be notified on the process and approximate cost.

Just past the hill on Liberty School road, there is a sign warning of bus stop. The property owner would like this changed to “hidden driveway”. Pat Kafer suggested that the Winnebago County Hwy department go out and check out the intersection of Liberty School road and Eureka road. It is suggested that a 4 way stop should be there. There is also a light out in Eureka at Spring and Cty Rd E. The clerk will call the power company.

Fred Kasten mentioned that with the work being done on 116 in Waukau, can the Town apply for road money for Town roads that are affected. Tom Egan did not think so, but he will inquire.

### **Discussion of Town hall maintenance/needs:**

Hendricks said that Jim Wesner is having the wainscoting made and cut. The light in the parking lot is burned out. Kafer will call an electrician.

**Zoning Report by Tom Jackson** – A meeting was held on September 30, 2015. The committee discussed the vehicles on parcel 022 071701. The owner came in today to get a building permit to put a pole barn up for the cars. They discussed the trailers in Waukau. The members will go out and look at it and it will be on the agenda for next month. The committee then worked on the 10 year Comprehensive plan update.

Tom Egan suggested Dean Kaderabek as the zoning-planning committee alternate. ***Motion by Schoonover, 2<sup>nd</sup> by Kafer to take Tom Egans recommendation of having Dean Kaderabek as alternate for the zoning-planning committee. Motion carried.***

Tom Egan asked for approval from the Board for the following to be asked to be on the Board of Appeals:

- Pat Schoonover
- Trevor Krueger
- Jay Potratz
- Frank Fisher
- Sue Bohn

***Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve Tom Egans recommendation to contact the above people. Motion carried.*** The clerk will contact the recommended persons and ask them to reply either way. They will be on the Board until the end of the year and then terms would be decided according to state statutes.

Tom Egan asked how far a fence has to be from the property line. Tom Jackson stated it has to be 3'. Tom Egan said he got a complaint about miscellaneous merchandise such as old stove, van, car, etc on both properties owned by Shawn Fink in Eureka. A letter should be sent.

**Old Business:**

Edward Patrick, parcel 022 071701 on River Road. Mr. Patrick received the certified letter pertaining to the vehicles on his property. He did receive a building permit for a pole shed for the vehicles.

**New Business:**

***Motion by Schoonover, 2<sup>nd</sup> by Kafer to renew the Joint Powers agreement, Winnebago County 911 Emergency System. Motion carried.***

***Motion by Kafer, 2<sup>nd</sup> by Schoonover to sign the Omro/Rushford/Omro area fire district fire truck purchase agreement. Motion carried.***

Hendricks reported that the 2016-2017 TRIP project application is due on November 1, 2016. The Board decided they would not apply for TRIP funds for that time. There is a TRIP committee being created by Town Board members. Anyone interested should attend the TRIP committee meeting on October 29<sup>th</sup> at the County Highway office.

**Animal Report:** Hendricks reported that she had a complaint that there were chickens loose in Eureka. Chuck Mier was contacted.

**Building Report – Thomas Egan:**

Don Parshall, 4736 Eureka Road, Omro 920-426-5138  
60 x 30 pole shed with 20 x 30 slab  
Built by Horst, Cypress Road, Neshkoro  
\$42,000 09/23/2015

David Ballwanz, 9686 Eureka Lock Road, Omro, 920-570-0134  
48' x 80', 26 x 40 Steel rafted tarp top  
Parcel # 022 0680  
\$22,000 10/06, 2015

Charles & Heather Williams, 1185 Freedom Ave, Oshkosh, 314-363-6920  
For 7315 Bluebird Crossing, Omro, WI  
New Home built by Armstrong Homes, Freedom, WI  
Parcel # 022 1445  
\$350,000 10/01/2015  
ALSO DRIVEWAY/CULVERT PERMIT

**County Report:** The County's state funding on roads has been reduced. They are working on the County Budget. Tom Egan reported that vapor cigarettes are not allowed in the County buildings and they are pushing to not allow them in public places.

**Attended Meetings:**

- Omro Rushford Omro Joint Fire District meeting – September 16 – It was reported that the new fire truck should be here in a couple weeks. They were hoping it would arrive before the open house. The Budget was approved.
- WTA Budget & Finance workshop on September 22 at Ripon – Royal Ridges – Hendricks reported that it was a very good workshop. There are changes in the levy forms and other financial reports. There are many legislative updates and changes with postings and elections.

**Upcoming Meetings:**

- Attorney meeting with Tom Egan & Fred Kasten @ 2:00 on October 13th
- TRIP Committee meeting – Thursday, October 29<sup>th</sup>, 7:00 at the County Highway Office.

It might be possible that there will be a budget workshop posted and a budget hearing and special town meeting to approve the levy on November 4<sup>th</sup>.

***Motion by Kafer, 2<sup>nd</sup> by Schoonover to adjourn at 8:30. Motion carried.***

Respectfully submitted by Peggy Hendricks, Clerk