

Rushford Town Board Minutes  
Wednesday, December 6, 2017

The Town of Rushford December Board meeting was called to order by Chairman Thomas Egan followed by the Pledge of Allegiance. Roll call was taken with Thomas Egan, Jerry Schoonover, Pat Kafer, Kathryn Lewis & Peggy Hendricks present. Also present for all or part of the meeting: 6 additional persons per attendance record on file, though others were present who did not sign in.

**Statement of Public Notice:** Notice of the December Monthly board meeting, the meeting of the Board for work on the TRIP application was posted at the Town hall door and the public hearing for the budget discussion the corner of K&E in Eureka, the Waukau post office and the Towns website. In addition, the Notice of Public hearing on the proposed 2018 budget and the Notice of Town of Rushford's special meeting of electors along with the budget summary was posted in the Oshkosh Northwestern

**Clerks Report & Minutes:** *Motion by Schoonover 2<sup>nd</sup> by Kafer, to approve the minutes from the November 1, 2017 meeting. Motion carried.*

**Treasurers Report** was given by Kathryn Lewis. The balance at the end of November was \$117,577.90. The balance in the tax account was \$1,518.51 *Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve the treasurer's report. Motion carried.*

**Payment of invoices:** Hendricks approved and submitted to the board the bills for December in the amount of \$43,985.82 from the general account for approval of payment. *Motion by Kafer, 2<sup>nd</sup> by Schoonover to pay the December 2017 bills. Motion carried.*

**Public Input:** Jesse Domke, 3036 Quarry Drive, Omro, expressed concerns of a business being run on residential property on the corner of Quarry Dr and Hwy K. He feels the Town is not enforcing their ordinances and would like them to do so. Tom Jackson, zoning administrator, said he has talked to the gentleman and he does not feel that the property owner is running a business out of his home. This topic will be discussed at the zoning meeting and will be on the agenda for January Board meeting.  
Ann Paulson, 3194 Quarry Drive, Omro, talked about concerns on fungi from Blue Sky Gardens and bought in several more pictures. She had an air test done and will contact an attorney.  
Pat Schoonover, 2575 Hwy 116, Omro, stated he thought there should be a discount on Friends Excavating bill for November. On Mechanic St in Waukau, he stated a garage is in the road right away. He asked why the budget hearing was being held on Thursday night instead of before this month's meeting. He had several comments on the budget and the Town levy.  
Jesse Domke talked about a berm that was extended when it is not legal to do so.

**Communication & Correspondence:** Tom Egan stated that Marty Johnson agreed to be the Towns Inspector. Certificate of Liability insurance was provided. Tom Egan received an erosion control permit for Roger Kasuboski for a single family dwelling located at 3375 State Road 116, Omro. A letter was received from Wisconsin Counties Association over the concern of restricting, limiting or modifying the deduction of SALT (State & Local Taxes). Tom has talked to Representative Schraa on this topic. Tom went over the pit information in our township. There is also a map of the pits in the Town of Rushford which will be posted in the Town hall.

Hendricks received a Notice of Foreclosure sale for 9072 Stone School Road for January 16, 2018. She read a letter from Dana Racine, Community & Economic Development, City of Omro, thanking the Township for past years allocation of per Capita funding and asked for consideration for the allocating of the 2018 Per Capita funding to the City of Omro.

Kathryn Lewis reported that the County Treasurer has a new address. That is: 112 Otter Ave, Room 103, Oshkosh, WI 54901.

**New Business:** Jim Smith explained two separate CSM's for Frances Fisher. The main purpose of the CSM's are to create four 10 acre parcels along Liberty School Road for residential purposes Lots 1 - 4. The 2<sup>nd</sup> CSM has Lot 6 which is the remaining ag land and Lot 5 is Fisher selling 21 acres of marsh land to Ralph King. *Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve the CSM's for parcels 022-0033 & 0034 for Lots 1 - 4, and for parcels 022 0033, 0034, 0035, 0036 and 0222 for the CSM covering Lot 5 & 6. Motion carried.*

Winnebago County Per Capita Funding: This year the Town of Rushford received \$1,771.00 for Per Capita Funding Program. **Motion by Schoonover, 2<sup>nd</sup> by Kafer to allocate the Towns 2018 grant funds to the City of Omro. Motion carried.**

**Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve renewal of the Towns erosion control general permit for any road ditch maintenance of a continuous distance of 100 feet or more that will be occurring in 2018. Motion carried.**

Tom Egan nominated Ellen Mueller, Alexandria Craig and Sandra Lewis for Chief Inspectors. He also nominated Bonnie Viertel, Jody Schoonover, Polly Kafer, Sharon Wolff, Jill Elza, Sherri Wilson, Jim Raddatz and Dorothy Kafer for election inspectors. **Motion by Schoonover, 2<sup>nd</sup> by Kafer to accept the chairman's nominations of chief inspectors and election inspectors for 2018. Motion carried.**

**Discussion on Town hall maintenance:** The Weiss family has decorated the pine trees in the front of the Town hall and repaired the lighting. It looks very nice and a lot of work went into that, for the trees are getting tall. **Motion by Kafer, 2<sup>nd</sup> by Schoonover to send a thank you card to the Weiss family. Motion carried.**

Hendricks said a light is needed above the clerks desk in the office. Kafer will take care of that.

**Discussion on Town Maintenance:** Road construction recommendations were discussed. It was decided that pavement would be 18' – 22' in width, 2' gravel shoulder and the pavement depth would be 4" minimum (2" binder and 2" surface). If it is for a cul-du-sac, a 90' radius should be for turn around. Tom Egan reported on the TRIP meeting where the Town had send in a Road Improvement application. There were 5 applicants with \$90,000 available. \$49,000 was awarded to Town of Winchester and \$48,000 was awarded to the Town of Rushford. This money will be used for hot mix asphalt which the Town will have to at least match in cost and will be used in a project that is part of the Towns Road Improvement Plan.

#### **Building Permits:**

Neil & Ellen Newman, 4552 Poygan Ave, Omro  
Replace 30 windows by Paul Schaenik  
\$20,000 10-31-2017

Sharon VonThun, PO Box 51, Waukau for 2675 State Rd 116  
Add on to Foundation done by Ben Auk Construction, Redgranite, WI  
Vertical add-on to foundation over cellar  
\$3,000 11-8-17

Danielle Zarling, 8868 Wisconsin Street, Omro  
Tear off & replace roof by Security Luebke Roofing, 2251 Progress way, Kaukauna  
\$5500 11-18-17

Matthew Purtell, 3281 Quarry Dr, Omro, WI  
Chain link fence 11-22-2017

**County Report:** The County budget has been approved, they are purchasing 2 new snow plows, there is discussion on more breast feeding facility in the County, a dog park in the northern part of the County and the race track discussion is done. Kafer asked if the County had gotten in the Class Action suit on suing the drug companies as seen on the local news channels.

#### **Report of Attended Meetings/workshops:**

- Budget workshop- November 9<sup>th</sup> – **Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve the minutes from the Budget workshop on November 9, 2018. Motion carried.**
- Board workshop for LRIP application on November 8<sup>th</sup> – Hendricks reported that the Board met with the Clerk and the application was completed to apply for TRIP funds for road projects to be done in 2018.

- County TRIP meeting on November 30 at the Highway Department – Tom reported on this earlier under Town maintenance.
- WMCA District 6 meeting and election training December 1 – Hendricks reported that election training for 2018 was done at this meeting along with discussion on election security, electronic poll books and Wisvote project.

**Upcoming Meetings/workshops:**

- December 7<sup>th</sup> Public hearing for proposed 2018 Budget with special Town meeting of electors to approve 2018 levy at 6:00 pm
- Tax Collection at 10:00 am – 2:30 pm on December 30, 2018
- End of Year meeting for the Board on December 30, 2018 at 9:00 am.

***Motion by Kafer, 2<sup>nd</sup> by Schoonover to adjourn at 8:20. Motion carried.***

Respectfully submitted by Peggy Hendricks, Clerk