

Rushford Town Board Minutes  
Wednesday, November 6, 2019

The Town of Rushford November Board meeting was called to order by Chairman Thomas Egan followed by the Pledge of Allegiance. Roll call was taken with Thomas Egan, Jerry Schoonover, Patrick Kafer, Kathryn Lewis & Peggy Hendricks present. Also present for all or part of the meeting: 11 additional persons per attendance record on file, though others were present who did not sign in.

**Statement of Public Notice:** Notice of this meeting was posted on the Town hall door, the corner of K&E in Eureka, the Waukau post office and the Towns website. In addition, notice of zoning public hearings was published in the Oshkosh Northwestern.

**Clerks Report & Minutes:** *Motion by Schoonover, 2<sup>nd</sup> by Kafer, to approve the minutes from the October 2, 2019 board meeting. Motion carried.*

**Treasurers Report** was given by Kathryn Lewis. The balance at the end of October was \$279,183.76. The balance in the tax account was \$1683.76. *Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve the treasurer's report. Motion carried.*

**Payment of invoices:** Hendricks approved and submitted to the board the bills for November in the amount of \$39,801.24. There was a mistake in the listing of invoices to Winnebago Co for roads. *Motion by Kafer, 2<sup>nd</sup> by Schoonover to pay the bills for the month of November. Motion carried.*

**Guest Speakers** – Abby Maslanka, project engineer, and Mary Jo Pankratz from Martenson-Eisele was present to give a presentation on their proposal in grant writing for the Town to apply for the Multimodal Local Supplement (MLS) grant offered in 2019 only that funds design and construction for 90% grant to 10% town split offered by the state. The Board had thought this would be something they could apply for the work on Lost Lane. They explained the grant, explained why people hire grant writers and answered questions. Their proposal was to not exceed \$3,500 if the Town agreed. She stated that this would probably be a much smaller amount application and there might be a possibility of money left over for less than a 90 to 10% match for the project. This will be a very competitive grant. Abby said if the grant did not go through, she could use the data to apply for a LRIP grant at a later date. The application is due December 6<sup>th</sup> so they would need to know as soon as possible if the Town wanted to hire Martenson-Eisele. Kafer asked if the money already spent on the project could be included and Abby stated anything previously done could not be reimbursed. The Town has already purchased the land and put down gravel. The Board would like to reconstruct and ditch the road. The Board is not required for them to go in and do the design, engineering or work if the grant is accepted. Pat Schoonover mentioned he thought we could use the \$3500 to improve the road. Tom Egan said the Board should put some thought into it. Kafer said River road was a project that the Town would of gotten a better chance of the money because of daily car traffic. This grant does not use that in the point gathering for eligibility, but it does help. Kafer asked if she could go back and see if they would propose less for the services. The Board will be having a budget workshop and they could decide at that time, since time is of the essence.

Brett Helmbrecht from Rush Lake Watershed Restoration was present to thank the Town for past support for their management plan process. He has materials and information available for anyone after the meeting if they are interested. The RLWRI requested the Town's support through a letter of support and/or financial assistance for the second grant application for \$25,000 from the DNR to complete the lake management plan. Tom Egan said the Board would like to go on record that the Town fully supports RLWRI. *Motion by Kafer, 2<sup>nd</sup> by Schoonover to authorize the Clerk to send a letter of support to the Department of Natural Resources. Motion carried.*

**Public Input:** Pat Schoonover asked about the Town finding a way to get rid of large items such as mattresses, tires, air conditioners, etc. Tom Egan said the Town does not take care of that. Residents have the opportunity on taking these items for disposal. The information is on the Towns website. Tom Egan stated that last month there were two companies which had put in bids for pickup and they both want containers.

There was no bids submitted for a large Town dumpster. Pat Schoonover thought maybe this was something the Town could do once or twice a year. Pat Schoonover said he thought there was a streetlight out by Jim Wesners home. He asked if the Town plans on doing work on Lost Lane. There are not a lot of people who live down the road. Egan said the Board has been talking about this for years. Kafer said unless something else happens, it will at least be pulverized and raised up with stone. P. Schoonover said that it was too bad that the Town did not take the ground up asphalt from the County to use for that road. Egan stated that the County does not give that away. Kafer said it seems like it goes to the state projects. P. Schoonover asked if the turn around on Lost Lane is being used which it seems as it is. Jim Moore asked who takes care of culverts on County roads going into a private property. Egan said if it is a driveway, that is the residents. If it is on the County roadway, it is the County's. T. Egan told him to call 232-1700 to the County.

Monica Dolata said her mail box is not on her property. Last year she received a notice from the post office that they were not going to deliver mail until it was filled. She filled it with sand and dirt, but the mailman does not stay on the road. She was wondering if she could fill it with concrete even though it is not on her property. Kafer said that Friends should go down with reground asphalt and fill it in for her. She stated that today when they plowed snow, they take all the gravel. Kafer said that is because there is no frost in the ground and that will happen.

**Communication & Correspondence:** Hendricks received an email that the Town received \$500 for IT support which is from a grant she had applied for from WEC. Hendricks read a letter from Representative Michael Schraa announcing nominee Chief Jay Trelevan has been chosen as the inaugural first responder of the year at an honorary ceremony. Hendricks reported that the Town was notified that the ambulance bill that is in the invoices for this month was billed at \$1.46/capita for 2018, but 2019 billing will be \$2.70/capita due in February. The transportation aid for 2020 will increase to \$123,621.12. Hendricks read an email from a resident on O'Reilly road who said their property was all rutted up and they thought it was from the Town's brushing or mowing. Hendricks will contact Ripon truck to have them contact them. Tom Egan said Ripon truck took care of a mail box that was broken off, so they are good at repairing damage that they do. Hendricks said she received a phone call around noon complaining that the snow was not plowed on 37<sup>th</sup> Ave. She did tell the caller that the County roads have not been plowed at this time either.

**Old Business:** Tom Egan said the barn is down and cleaned up at 3080 Union St, Eureka WI. Tom Egan said that he talked to Larry Timm about the Boards concerns about some people not being able to contact him. Larry said he does have an answering machine and people can text. T. Egan said that there have been complaints from more than one person.

**New Business:**

***Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve the proposed CSM for Ron & Nancy Gehrke, 9016 Bell School Road, parcel #022 0414 & 041401 with the understanding they will need a zoning change. Motion approved.***

***Motion by Kafer, 2<sup>nd</sup> by Schoonover to approve the proposed CSM for parcel 022-051001 for Craig Bartelt, 7443 Wayside Road, Omro with the understanding they will need a zoning change. Motion carried.***

**Discussion on Town Maintenance:** Tom Egan said they brushed what they could but did not get any further than 37<sup>th</sup> Ave because of illness and rain. They will come back to do more if it does not snow or rain more. There still is a lot of brushing to do.

**County Report:** Tom Egan presented the County Budget if anyone wanted to look at the booklet. They are looking at building a terminal for general aviation at the airport. There are no County roads in the Town of Rushford planned to be worked on. It was asked if State Hwy 91 was going to be redone. Tom said it will be in the next few years. The Town was granted permission from the County to use Cty Hwy M, Cty K from State Rd 21 to Eureka Lock road is NOT open for ATV/UTV route, the rest of Cty Hwy K is open and Cty E is all open for ATV/UTV routes in the Town of Rushford.

**Building Permits:**

Sonya Bock, 7395 Commercial St, Waukau, WI  
Replace 7 windows by Window World, 235 Morris St, Fond du Lac, WI  
\$5045.00 10-2-2019

Dave Halderman, 7379 Cty Rd E, Omro, WI 54963  
Bathroom remodel – 6’9 x 12’10” drywall, vinyl floor, shower, vanity, toilet, lightening  
\$3000 10/10/2019

**Driveway Permit:**

1 – 20” x 15” culvert for Justin Wilke for Quarry Road

**Town Zoning Report:** Tom Jackson has had a number of calls from residents asking questions on height restrictions, setbacks, etc. There will be a zoning meeting on the 20<sup>th</sup>. Tom talked to the resident on Hwy K who has a number of vehicles in his yard. This will be brought up to the committee at the meeting. Tom Egan suggested that the committee discuss the property on Wayside Drive. The County will go in if someone is living there but the County does not have a junk ordinance.

**Reports of Attended Meetings:** Jerry Schoonover reported on the Unit meeting at the Town of Nekimi. Sheriff Matz was the speaker who spoke on the ATV/UTV routes, a meeting on no-wake areas and to have officers do a town hall safety check on the County Town halls.  
Tom Egan reported on the LRIP meeting held on November 4<sup>th</sup>. Funds were granted to Town of Winneconne, Utica, & the Town of Neenah.  
Hendricks reported on the WTA convention and the workshops she attended.

**Upcoming Meetings:**

Zoning meeting with Zoning hearings on November 20<sup>th</sup> at 7:00  
Budget workshop scheduled for November 13<sup>th</sup> at 9:00 am  
Budget hearing and meeting of Electors on December 4<sup>th</sup> at 6:30 pm

Larry Timm reported that the Town of Rushford is in compliance with the ratios in the classes. No notices will be sent out if assessment changes are under \$500. The Board discusses with Mr. Timm about the complaints they have received about not being able to reach the assessor. ***Motion by Kafer, 2<sup>nd</sup> by Schoonover to accept Larry Timms assessor agreement for 2020.***

***Motion by Kafer, 2<sup>nd</sup> by Schoonover to adjourn at 8:45. Motion carried.***

Respectfully submitted by Peggy Hendricks

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