

**Rushford Township Planning Committee Meeting  
May 25, 2016**

Board and Committee Members Present: Town Board Chairman Tom Egan, Town Clerk Peggy Hendricks, Supervisor Jerry Schoonover, former Zoning Administrator Fred Kasten, current Zoning Administrator Tom Jackson and planning committee members Supervisor Pat Kafer, Ryan Helmuth, Dan Stokes, Russell Lee and Nicole Bahn.

**Appointment of Zoning/Planning Committee Members:**

- Tom Jackson has been appointed Zoning Administrator
  - Ryan Helmuth will serve as the Zoning Chairperson
  - Dan Stokes will replace Jackson (starting year 2 of 3 year term) and serve as Vice Chairperson
  - Nicole Bahn will serve as Recording Secretary
  - Russell Lee was appointed as Zoning Alternate
- Terms up in 2017
  - Kafer – Board representative, two year term
- Terms up in 2018
  - Helmuth – two years remaining on existing term
  - Stokes – remaining two years of Jackson’s term
- Terms up in 2019
  - Bahn – starting second three year term in 2016
- Terms up in 2020
  - Resop - current term up in 2017 but then eligible for another three year term

The meeting was called to order at 7:05 P.M. by Chairperson Ryan Helmuth.

**Proposed CSM for Bohn Investments:** The preliminary CSM was presented for discussion and feedback before it is brought in for formal approval.

- It was mentioned that the subdivision falls within the encouragement zone in Eureka.
- There was a question if they had planned to have covenants.
- Suggestion to adjust the lot sizes so that they all would be similarly zoned (example – all would be small estate residential if under five acres)
- There was discussion regarding the water present on the property. Winnebago County has given up jurisdiction (all town zoning with no county override.)

**Old Business**

- Roger Kasuboski State Road 116 Parcel
  - Complaints that trucks are being worked on/running/parking both early in the morning as well as late at night
  - If home construction not started by May 1, the Quonset was to be removed by June 1, 2016
  - Agreement had been for one truck on the property but it does not appear this was confirmed/accepted in writing
    - If classified as a farm truck, should have a farm license
  - **ACTION ITEM:** Atty. Sondalle will send a letter to Kasuboski and his attorney, may look to reopen case

- Cars on 9133 River Drive Parcel
  - **ACTION ITEM:** Letter to be sent by town clerk as a follow up
- Previously Issued CUPs (2003-2012)
  - With the new zoning regulations in place, some of the previous conditional use permits are no longer necessary. The existing list from 2003-2012, which was able to be located in prior records, was scrubbed for change of owner, use etc. and the following remain:
 

▪ Robert Steffen	Kennel
▪ Flying Mane	Horse Events
▪ Albright Brothers	Pit
▪ Jean Keiler	Dogs, kennel license
▪ Jerry Schoonover	Cell Phone Tower
▪ Nancy Lemke	Trailer
▪ Steve Kloehn	Unknown
▪ Shale Enterprise	Winery/Brewery/Tasting Room
▪ Hendricks Family Distillery	Distillery

**New Business:**

- Discussion on 4467 O'Reilly Road (Parcel #022-0221-01-01)
  - Jennifer Tollard and Daniel Mccollian are looking to sell off their home and 5-8 acres and retain the balance of the 31.3 acre parcel to build on.
- Discussion on Parcel #022-0888
  - Frank Fisher has 40 acres on K and a family member would like to build on an acre.
    - 150' of road frontage would be needed.
- Discussion of Taxidermist Business in Waukau
  - Pictures had been submitted that showed various animal parts around yard.
  - Todd Correll constructed a building two years ago, had permit to put the building up.
  - Zoning requirements state a conditional use permit is required if a business is located in a residential area.
  - It was noted that there are other taxidermists operating in Waukau.
  - **ACTION ITEM:** Complaint letter stating that property was not in compliance with ordinances was requested by Mr. Correll's wife, to be sent by the town clerk.

**Other Follow Up and Discussion Items:**

- Blue Belle Subdivision
  - Inquiry into setbacks required for lot #14
- Rummage Sale Sign on Highway 21 / Eureka Road
  - 48 hour limit for rummage sale signs in new ordinance
  - It used to go up and down but now has been staying up

The meeting was adjourned at approximately 8:15 P.M. following a motion by Stokes and seconded by Kasten.

Submitted by Nicole Bahn – Recording Secretary